



**Electronic Declaration Form
GVB RFP 2025-017**

**GVB RESPONSE TO ADDITIONAL QUESTIONS
AND
AMENDMENT NO. 1**

October 7, 2025

GVB'S OFFICIAL RESPONSE TO ADDITIONAL QUESTIONS RECEIVED FOR THIS SOLICITATION

GVB RECEIVED ADDITIONAL QUESTIONS AFTER THE DEADLINE. AFTER CAREFUL REVIEW, GVB HAS OPTED TO RESPOND TO THESE QUESTIONS TO ALLOW ALL POTENTIAL OFFERORS THE OPPORTUNITY TO SUBMIT A COMPLETE AND COMPREHENSIVE PROPOSAL.

1. THANK YOU FOR THE OPPORTUNITY TO SUBMIT A PROPOSAL FOR THE ELECTRONIC CUSTOMS DECLARATION FORM (EDF).
I WOULD APPRECIATE YOUR CLARIFICATION ON TWO POINTS:

(A) SUBMISSION METHOD – COULD YOU PLEASE CONFIRM WHETHER, AS PER THE PREVIOUS RFP, PROPOSALS MAY BE SUBMITTED VIA EMAIL RATHER THAN MAILED? I HAVE LOOKED INTO INTERNATIONAL COURIER OPTIONS AND THEY ARE CURRENTLY QUOTING 3–14 BUSINESS DAYS, WITH NO DELIVERY GUARANTEES.

GVB RESPONSE: Please adhere to the requirements as detailed in the Request for Proposals.

(B) DOCUMENT SIGNING – CAN YOU ALSO CONFIRM WHETHER IT IS ACCEPTABLE FOR THE REQUIRED DOCUMENTS TO BE SIGNED BY A LAWYER INSTEAD OF A PUBLIC NOTARY? IN AUSTRALIA, PUBLIC NOTARIES ARE FEW AND OFTEN DIFFICULT TO ACCESS WITHIN A SHORT TIMEFRAME.

GVB RESPONSE: Under Guam law, documents that require notarization must be signed before a commissioned Notary Public in accordance with Title 5, Guam Code Annotated, Chapter 33 (Notaries Public). Guam's notarial laws do not authorize attorneys or other professionals to act in place of a Notary Public unless the attorney is also a commissioned notary in Guam. Therefore, a lawyer's signature cannot substitute for a notarial act when Guam law or a Guam government agency requires notarization. The notary's official seal and acknowledgment or jurat are essential to validate the document under Guam law. GVB has records of other Australian companies who have submitted proposals with the proper notarized documents. However, if obtaining a notary is impractical for you in Australia, you may instead have the document notarized by an Australian Notary Public or, if applicable, authenticated by the U.S. Embassy or Consulate. Documents notarized abroad are generally accepted in Guam if properly certified under the Hague Apostille Convention or through U.S. consular notarization.

GVB requests that all offerors adhere to the requirements as detailed in the Request for Proposals.



AMENDMENT NO. 1

OCTOBER 7, 2025

**GVB RFP 2025-017
ELECTRONIC DECLARATION FORM**

The Guam Visitors Bureau issues this amendment to change the deadline for this procurement to allow ample time for all interested parties to submit a complete and comprehensive proposal for this service.

GVB hereby revises the deadline for submission of proposals as follows:

Deadline for submission of proposals:

Original Deadline: WEDNESDAY, October 15, 2025 at 12:00 p.m.

NEW DEADLINE: WEDNESDAY, October 29, 2025 at 12:00 p.m.

RUDD E. GUDMALIN
Acting President and CEO

*** NOTHING FOLLOWS ***